

# Typical questions asked in the job interview

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**You will feel more confident entering an interview if you have prepared yourself for some of the questions which are going to be asked from you during it. Write down what you might say. By doing so you are more likely to recall your answers and be more relaxed in the real situation, than if you would have only said them aloud.**



1. What kind of short term and long term career plans do you have?
2. How have you gained (and will) your goals?
3. What are your needs in terms of your family and leisure time?
4. What do you want to achieve in your life and work?
5. Which is more important for you: the content of the work or the salary?
  
6. Why have you chosen your profession?
7. Why are you applying for this job?
8. How can you utilize your education in this work?
9. What kind of a person you are?
10. Can you lead?



11. Your state of health?
12. What motivates you?
13. What are your strengths and weaknesses?
14. What is your biggest moment of success and failure?
15. Can you handle pressure?
  
16. What are your hobbies / interests?
17. Are you married, do you have children?
18. In your mind what is a good work / working place like?
19. In your mind what is a good foreman like?
20. Do you prefer to work alone or in a team?



21. Do you rather work with things or people?
22. How would your workmates describe you?
23. Why do you want to work in this place (city, county etc.)?
  
24. Why do you want to leave your present work?
25. What have you learned from your previous work experiences?
  
26. For how long do you intend to stay in your work place?
27. Which subjects were most interesting to you in the university?
28. If you could choose, which profession you would like to have?
29. Describe a situation, which could cause you to loose your temper?
30. Why should we choose you?
31. What do you know about the company / position you are applying for?



### **General questions**

1. Tell about yourself. How would you describe yourself in brief?
2. What do you know about the company?
3. Why do you want to work for us?
4. How would you benefit us? What can you do that other people cannot?
5. What is the most interesting in your position? What is least interesting about it?
  
6. Why would / should we select you?
7. What do you expect of the work (you are applying for)?
8. Define (the job, you are applying for)
9. For how long does it take until you start to make profit for us?
10. For how long do you intend to work for us?



### **Questions related to your experience and leadership qualities**

1. You might be too experienced and over-educated for this job, that we are offering
2. What kind of style of leadership do you have? (If you have never given thought about it, it is now a high time to do it). Being open about will pay off.
3. Are you a good leader? Give an example of it. Why do you believe you would have the top know-how in the field of leadership?
4. What do you emphasize when recruiting new people?
  
5. Have you ever denounced someone? What for? How did you handle it?
6. In your opinion what is the most difficult aspect in leadership?
7. What do your employees think about you?
8. What is your biggest weakness as a leader?



### **Trends in industry**

1. What kind of trends do you find in industrial life?



### **If you change the job**

1. Why are leaving your present job?
2. How does it feel to give up the fringe benefits of your previous work?
3. Describe an ideal work environment.
4. How would you evaluate your present work place?



### **Gained experience and achievements**

1. How have you contributed to the sales growth? Earnings? How?
2. Have you contributed to diminution of expenses? How? How much?
3. How many subordinates did you have?
4. Do you prefer to work with numbers or words?
5. What did you like the best in your previous or present work? Least?
6. What were the five most important achievements in your previous or present work?



### **Gained experience and achievements**

1. Why haven't you found a new job yet?
2. Have you previously considered of quitting your job? If you have, what has made you stay?
3. What do you think of your foreman?
4. Describe a situation, in which your performance has been criticized?

Are there other companies that you have applied for as well?



### **Working methods**

1. If I talked with your foreman, what would he regard as your greatest strength and weakness?
2. Can you work under pressure, respecting the deadlines?
3. Have you developed your work?
4. Which one of do you like the best and why: being a foreman or conveyor?
5. What kind of problems have you detected in your work, and which haven't bothered you before?
6. Would you enjoy more working in company of different size? In a different kind of a company?
7. How do you resolve possible conflict situation in / at your work?
8. What is the hardest decision you have ever made?



### **Payment**

1. What is your salary request?
2. How much do you expect to have, if we offer the job for you?
3. What is your value?



### **Personal questions**

1. Which book did you finish latest? The movie you saw? Sport you did?
2. How would you describe your character?
3. What are your strengths?
4. What are your weaknesses?

Source: Häme Polytechnic: [www.hamk.fi/rekrytointi/opiskelijat/tyonhaku/haastattelu\\_kysymyskooste.htm](http://www.hamk.fi/rekrytointi/opiskelijat/tyonhaku/haastattelu_kysymyskooste.htm)